

VOLUNTEER APPLICATION
MCCLELLAND IRISH LIBRARY

Volunteers are essential to the success of the Library.
Your decision to volunteer is very much appreciated!

Please print clearly:

Name: _____

Address: _____

Home phone: _____ Cell phone: _____

Email: _____

Emergency Contact/Relationship/Phone: _____

Volunteer Experience (circle what you have experience in)

- * Public Services: tours, cash handling, answering phones, public speaking (don't worry if you do not have), handling general inquires
- * Genealogy and family history: Researching Your Family, Researching Someone Else's Family, Websites/Databases (please list ones you have used here)
- * Specific Library Experience: Please list what you have done in previous libraries or related organizations
- * Professional Museum Exhibits or Institution Held Archival Collections
- * IT, computers, media, AV, data entry, Word, Excel, Email, Searching Databases
- * Office, clerical, bookkeeping, inventory, retail,
- * Special areas: _____

1. Please describe briefly your experience in working with the public. If you have any library experience, please elaborate here.

2. Briefly describe any previous volunteer or work experience that would relate to Library Program Areas.

3. What knowledge or interest do you have of Irish history, culture, literature, and biography? This is not a requirement but would be helpful.

4. What is your experience in genealogical research? How many years have you been working on your family history? Are you familiar with Irish genealogical research?

Availability: Which days of the week and how often would you be available?

	<u>Weekly</u>	<u>2x Month</u>	<u>Occasional</u>	<u>Summer</u>
Tuesday (10am-3pm):	_____	_____	_____	_____
Wednesday (10am – 3pm):	_____	_____	_____	_____
(3pm -8pm):	_____	_____	_____	_____
Thursday (10am -3pm):	_____	_____	_____	_____
Friday (10am – 3pm):	_____	_____	_____	_____
Saturday (10am-3pm):	_____	_____	_____	_____
Special events (evenings/weekends)	_____			

NOTE: A training program is required for all volunteers; various times for this training will be offered. Additional training for the various special areas of work will be done in smaller groups. All volunteers will be expected to commit to a regular volunteer schedule at least 6 months each year, more than that would be appreciated.

Applicant Signature: _____

Date: _____

Thank you for supporting the

McClelland Irish Library!

Please complete this application and submit it to:

McClelland Irish Library

1106 N. Central Ave.

Phoenix, AZ 85004

Attn: Public Services Coordinator

info@azirishlibrary.org

